



MINUTES OF A MEETING OF BLEADON PARISH COUNCIL HELD IN THE CORNATION HALL AT 7.30pm ON MONDAY 8TH JULY 2024.

PRESENT:	Councillors Mary Sheppard (Chairman), ID Clarke, Jo Gower-Crane, Ann Davies and Steve Sugg.
IN ATTENDANCE:	Craig Bolt (Parish Clerk)
WARD COUNCILLORS:	Councillor Terry Porter
MEMBERS OF THE PUBLIC:	One

Before the meeting was convened, members of the public were invited to speak.

i) **Members of the public**

None.

ii) **Beat Manager's Report**

The written report forming part of the agenda papers was noted.

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iii) **Ward Councillors' report**

Councillor Terry Porter offered Councillor Mike Solomon's apologies and provided the following updates:

- Responses to noise complaints in relation to works at the former quarry site.
- Ongoing discussions in relation to play provision within the Parish.

Councillor Porter also responded to questions raised in relation to the change in government and possible implications in relation to planning given that the North Somerset Local Plan was, as yet, unadopted.

Cllr Sheppard opened the meeting by welcoming everyone.

The meeting was convened.

379.1 To receive apologies for absence (LGA 1972 s85 (1))

Apologies were received from Cllr Andy Scarisbrick.

379.2 Declarations of Interest

None.

379.3 To approve and sign as a correct record the Minutes of the Parish Council meeting on Monday 10th June 2024.

It was noted that the two NALC training courses referenced were as follows:

- Unleashing the Power of Local Councils to Tackle the Climate Emergency
- Decoding the Future of Artificial Intelligence in Local Governance

Resolved: To approve the Parish Council minutes of 10th June 2024.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

379.4 Reports from Working Parties/Committees

Councillors considered the notes of the Open Spaces Working Group meeting of the 27th June 2024. It was noted that issues requiring resolution featured as part of the Clerk's report.

379.5 Reports from Outside Bodies/Conferences/Training

Councillor Jo Gower-Crane provided an update in relation to a series of events attended in relation to Biodiversity and Net Gain. A common theme of concern was the lack of local representation and understanding of implications at a grass roots level.

Cllr Gower-Crane also advised that she had been appointed as Vice-chairman of the Avon Local Councils Association (ALCA).

379.6 Training and Events

The availability of Scribe and NALC training events was noted.

379.7 Financial/Staffing Matters

i) To authorise bills for payment for July.

Resolved: To authorise the payments for June of £4,465.22.

The resolution was correctly proposed and seconded (unanimous)

(Councillors ID Clarke and Ann Davies were duly authorised to action the online payments)

ii) To note the Parish Council's end of June budget position, bank balances and bank reconciliations.

The Parish Council's end of June position, bank balances and bank reconciliations were noted.

iii) 1st Quarter Monitoring Report

Councillors noted the work undertaken to reconstruct cost centres and cost codes. The Clerk responded to a number of questions and the new format for reporting was welcomed with the following requests made in relation to future reports:

- Rename Cost Centre 4 as 'Public Engagement/Website' and transfer cost codes accordingly.
- Notes to be expanded/updated in relation to the following cost codes – 306, 803 and 805.

Resolved: That the 1st Quarter Position be noted.

The resolution was correctly proposed and seconded (unanimous)

379.8 Report of the Parish Clerk

1. Replacement Noticeboards

Councillors noted that the Open Spaces Working Group had undertaken an initial evaluation of a number of potential suppliers, details of which were provided within the Clerk's report.

Resolved:

- i) That the Council enters into further discussions with Acorn Workshop with a view to the supply of four noticeboards (with the option of a centre panel), with the final decision relating to design/finishes delegated to the Clerk in consultation with the Open Spaces Working Group.
- ii) That the Clerk be formally requested to seek permission from North Somerset Council for a noticeboard to be erected adjacent to the layby at Bleadon Mill and to relocate the noticeboard at The Veale.

The resolutions were correctly proposed and seconded (unanimous)

2. Churchyard Memorial Tests

Councillors were provided with an update following a working party meeting earlier in the day. The working party members (comprising of Councillors Sheppard and Sugg in their lead roles for the churchyard and memorials) and a Church Warden had accepted the Clerk's preliminary findings. As a consequence, two headstones had been laid flat and further remedial work was required in relation to a further 12 memorials.

Resolved:

- i) That the Clerk be authorised to undertake short term remedial works to ensure that memorials which – in the opinion of the Working Party – require further action are made safe.
- ii) That, where practicable, remedial works have regard to the views of the Diocese of Bath & Wells in relation to faculty permissions.
- iii) That, in the event that the budgetary provision of £1,000 is expected to be exceeded, the matter be referred back to the Council for further consideration.

The resolutions were correctly proposed and seconded (unanimous)

3. Parish Clock - Regilding

Councillors noted that the Parochial Church Council (PCC) had appointed an architect and the Clerk had already commenced discussions with the architect and Timsbury Clocks with a view to advancing the project and that costs (within the approved project budget) were being incurred.

Formal approval had been secured to extend the faculty permissions to the end of 2024 and the Clerk provided verbal confirmation that the PCC architect had formally approved the proposed Method Statement for the works. A date for the commencement of works was being sought and it was possible that this would be prior to the next meeting of the Council. The Clerk would, therefore, seek to ensure that Councillors were kept abreast of developments without compromising the timeline for any works.

Resolved: That the actions taken by the Clerk be endorsed.

The resolution was correctly proposed and seconded (unanimous)

4. Parish Clock Mechanism – Service Contract

Resolved: That, in respect of the Parish Clock mechanism, the Council enters into a one year service contract with Smiths of Derby in the amount of £261.

The resolution was correctly proposed and seconded (unanimous)

5. Works to Wall Adjacent to the Toilet Block

Councillors noted that the Open Spaces Working Group had considered a potential variation to the contract for works to the Jubilee Garden Wall to incorporate works to the wall adjacent to the Toilet Block. The Chairman of the Working Group shared the recommendations of the Working Group in relation to the appointment of A Moffatt to undertake works to the wall and J.A.R. to undertake works associated with the removal of planting areas and pavements.

Resolved:

- i) That, in respect of the wall adjacent to the toilet block – and subject to consent being obtained from other affected parties – the quote from A Moffatt in the amount of £2,500 be accepted.
- ii) That the Clerk be authorised to appoint J.A.R. to undertake works associated with the removal of planting areas and reinstatement of a pavement surface in all affected areas, subject to costs not exceeding £1,000.

The resolutions were correctly proposed and seconded (unanimous)

6. Allotments – Charges for Water Usage

Councillors noted that the Open Spaces Working Group had considered this issue and the Chairman of the Working Group shared the recommendation of the Working Group to waive charges in the current year as a goodwill gesture to tenants in recognition of problems experienced with the water supply.

Resolved: That the proposed charge (to tenants) for water usage in respect of the current allotment year be waived.

379.9 Planning Applications

[Request to discharge condition numbers 4 \(External Stonework\), 5 \(Detailed Drawings\), 6 \(Schedule of Works\), 7 \(Bricks should be re-used\) and 8 \(Existing Internals to be protected and undisturbed\) on application 23/P/2548/LBC](#)

Purn Villa Purn Way Bleadon North Somerset BS24 0QE

Ref. No: 24/P/1281/AOC | Received: Mon 24 Jun 2024 | Validated: Mon 24 Jun 2024 | Status: Registered

Resolved: That the application be supported.

The resolution was correctly proposed and seconded (unanimous)

[Proposed construction of 1no. new single storey dwelling.](#)

South Hill Cottages Bridgwater Road Bleadon

Ref. No: 24/P/1106/FUL | Received: Mon 03 Jun 2024 | Validated: Wed 12 Jun 2024 | Status: Registered

Resolved: That the application be supported.

The resolution was correctly proposed and seconded (unanimous)

379.10 Date of the next meeting

Parish Council Meeting Monday **12th August 2024, 7:00pm** (Coronation Hall, Bleadon)

The Chairman closed the meeting at 9.40pm

.....Chairman

.....Date