



MINUTES OF A MEETING OF BLEADON PARISH COUNCIL HELD IN THE CORONATION HALL AT 7.00pm ON MONDAY 14TH OCTOBER 2024.

PRESENT:	Councillors Mary Sheppard (Chairman), ID Clarke, Jo Gower-Crane, Ann Davies, Andy Scarisbrick (Vice-chairman) and Steve Sugg.
IN ATTENDANCE:	Craig Bolt (Parish Clerk)
WARD COUNCILLORS:	None
MEMBERS OF THE PUBLIC:	Five

Before the meeting was convened, members of the public were invited to speak.

i) **Members of the public**

None.

ii) **Beat Manager's Report**

The written report forming part of the agenda papers was noted.

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iii) **Ward Councillors' report**

None

Cllr Sheppard opened the meeting by welcoming everyone.

The meeting was convened.

382.1 To receive apologies for absence (LGA 1972 s85 (1))

Apologies were noted from District Councillors Porter and Solomon.

382.2 Declarations of Interest

None.

382.3 To approve and sign as a correct record the Minutes of the Parish Council meeting on Monday 9th September 2024.

Resolved: To approve the Parish Council minutes of 9th September 2024.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

382.4 Reports from Working Parties/Committees

Councillors considered the notes of the Open Spaces Working Group meeting of the 26th September 2024. It was noted that issues requiring resolution were contained in the Clerk's report.

382.5 Reports from Outside Bodies/Conferences/Training

Cllr Gower-Crane provided feedback from the recent ALCA AGM.

382.6 Training and Events

The availability of Scribe, ALCA and NALC training events was noted.

382.7 Financial/Staffing Matters

i) To authorise bills for payment for October.

Resolved: To authorise the payments for October of £4,709.20.

The resolution was correctly proposed and seconded (unanimous)

(Councillors ID Clarke, Ann Davies and Andy Scarisbrick were duly authorised to action the online payments)

ii) To note the Parish Council's end of September budget position, bank balances and bank reconciliations.

The Parish Council's end of September position, bank balances and bank reconciliations were noted. It was further noted that Unity Bank had reassessed charges in respect of the Council's current account and additional fees would now be levied.

iii) Quarter 2 Outturn Report.

The Council received a cost centre report providing details of spend to date and projected spend to the end of the financial year. It was noted that the Council was expected to underspend its budget and, therefore, no corrective action was required.

Resolved: To note the Quarter 2 position.

The resolution was correctly proposed and seconded (unanimous)

iv) Conclusion of Audit – AGAR 2023/24.

The Council noted that the External Auditor had confirmed on 9th September that the audit had been concluded. Notice to this effect had been published in accordance with the required regulations.

Resolved: To note the conclusion of the audit in relation to the AGAR 2023/24.

The resolution was correctly proposed and seconded (unanimous)

382.8 Report of the Parish Clerk

1. Parish Clock Plaque

Councillors considered the costs associated with both oak and brass plaque designs. The oak option had the potential for a less onerous maintenance regime and was potentially less costly than a brass design.

The Clerk advised that only one company had been identified as being able to produce the required design in oak and, as a consequence, it was unlikely that the Council would be able to enter into a competitive procurement process. As such, the Council noted that – in progressing an oak option – they would be exercising their discretion under Financial Regulations to enter into an arrangement with a single supplier based upon the specialist nature of the work/product required.

Concern was expressed regarding the font type and text size if reproduced in oak and the Clerk undertook to try and secure a sample prior to any order being placed.

Resolved:

- i) That an oak plaque be purchased at an indicative cost of £750. In doing so, the Council recognised that it may be in a 'single supplier' situation and that the Clerk would be unlikely to be able to conduct a competitive procurement process.
- ii) That the final design of the plaque be delegated to the Clerk, subject to:
Consultation with Councillor Davies regarding the wording of the plaque and list of donors;
Consultation with all Councillors in relation to font type and size.
- iii) That the Clerk be further authorised to make arrangements regarding the installation of the plaque, subject to the costs of installation not exceeding £250.

The resolutions were correctly proposed and seconded (unanimous)

2. Planting Scheme - Laybys

Councillors considered a proposed bulb planting scheme in relation to the two laybys on Roman Road. Given the location of the laybys within the Mendip Hills AONB, Councillors favoured a scheme utilising native species of daffodil, grape hyacinth and wild garlic. It was noted that the budget for planting schemes had a projected surplus of £500.

Resolved: That the Clerk be authorised to implement a bulb planting scheme at the two laybys in Roman Road, based upon the use of native species, subject to the costs being contained within the current approved budget for planting schemes.

The resolution was correctly proposed and seconded (unanimous)

3. Double Yellow Lines – Intersection of Celtic Way, Coronation Road and Shiplate Road

Councillors noted that in order for North Somerset Council to consider the merits of proposing a Traffic Regulation Order for double yellow lines, photographic evidence of dangerous parking would need to be provided. In producing a photographic evidence log, Councillors were advised that in any interactions with the public they should be clear

that images would only be used for this one specific purpose and would not be used in connection with any enforcement activities.

(Standing Orders were temporarily suspended to allow members of the public to speak in respect of this item).

Resolved: That Councillor Sugg (supported by other Councillors) record incidents of conflict between road users in the vicinity of Celtic Way/Coronation Road/Shiplate Road and the outcome of this exercise be reported to a future meeting of the Council.

The resolution was correctly proposed and seconded (unanimous)

4. Car Parking Barrier

Councillors considered a range of options to address the poor state of repair of the car parking barrier. It was considered that repainting with a specialist paint was the most appropriate option. It was further noted that the works would require preparation of the metalwork to enable the paint to properly bond and that this was reflected within the proposed budget costs.

Resolved: That the Clerk be authorised to make arrangements for the repainting of the car parking barrier, subject to the costs of this work not exceeding £500.

The resolution was correctly proposed and seconded (unanimous)

382.9 Update report in respect of previous planning applications.

Cllr Clarke provided an update report in respect of previous planning applications.

382.10 Planning Applications

[Proposed change of use from agricultural land to holiday accommodation with the siting of 2no. static caravans and creation of hardstanding and access.](#)

Land To The South Of Bleadon Mill Bleadon

Ref. No: 24/P/1591/FUL | Received: Mon 05 Aug 2024 | Validated: Wed 04 Sep 2024 | Status: Registered

Resolved: That the Council objects to the application for the following reasons:

- The development is outside the settlement boundary.
- Loss of agricultural land for food production which will further degrade the ability to respond to North Somerset Council's stated aims (in partnership with Bristol City Council and South Gloucestershire Council) to improve food security.
- Concerns about drainage and its proximity to the River Axe.
- Highways safety concerns including carparking allocations and the layby.
- The development is within Bat Zone C and there is insufficient detail provided regarding how the proposed development will seek to mitigate effects upon bats and other protected species.
- Its impact on the adjacent/overlapping nature conservation area (SNCI).
- Concern that neighbouring properties may be unaware of this application as site notices do not appear to have been displayed.

The Council further acknowledged that a number of residents in the vicinity of the development had submitted further detailed objections to the development which cited additional concerns.

(Standing Orders were temporarily suspended to allow members of the public to speak in respect of this item).

The resolution was correctly proposed and seconded (unanimous)

[Request to discharge condition number 6 \(construction method statement\) on application 24/P/0513/FUH](#)

Bridleway Roman Road Bleadon North Somerset BS24 0AD

Ref. No: 24/P/1954/AOC | Received: Fri 20 Sep 2024 | Validated: Fri 20 Sep 2024 | Status: Registered

Resolved: That the Council supports the request to discharge the condition.

The resolution was correctly proposed and seconded (unanimous)

382.11 Date of the next meeting

Parish Council Meeting Monday **11th November 2024, 7:00pm** (Coronation Hall, Bleadon)

The Chairman closed the meeting at 8.35pm

.....Chairman

.....Date