



# BLEADON PARISH COUNCIL

Coronation Halls  
Coronation Road  
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25<sup>th</sup> May 2024

**MEETING:** Open Spaces Working Group.

**DATE & TIME:** Thursday, 30<sup>th</sup> May 2024 at 10.00am.

**LOCATION:** Youth Club Hall, Coronation Road, Bleadon BS24 0PG.

**MEMBERSHIP:** Parish Councillors ID Clarke, Ann Davies, Mary Sheppard, Andy Scarisbrick and Steve Sugg.

## AGENDA

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item.
3. To specifically discuss the following items and, where necessary, make recommendations to the Parish Council.
  - Jubilee Garden (to include discussion with the Council's Grounds Maintenance Contractor – subject to availability)
  - Bench at Celtic Way
  - Colour schemes for woodwork (benches and bus shelters), car parking barrier and Parish Pumps.
4. To discuss and update the project/maintenance schedule – this is a standing item and acts as an ongoing record of the business of the Working Group. Discussion of the schedule may also involve recommendations to the Parish Council (pages 2 – 3).
5. To agree the meeting schedule for the remainder of the municipal year (page 4).
6. Date of next meeting and note any suggested agenda items – 27<sup>th</sup> June 2024 at 6.00pm.

*C P Bolt*

Clerk to the Council

Item	Priority	Issue Requiring Resolution	Position as at 25/4/24	Further Action Agreed
Jubilee Gardens	1	Repainting of wall	Only one bid received. Contract being retendered. Closing date of 3rd June with a view to report to Council meeting on 10th June.	Consideration by Council on 10th June 2024
	1	Planting scheme	Possible permanent planting scheme based around shrubs and flowering bulbs, be colourful, low in height and low maintenance - but further consideration required. To be discussed with Grounds Maintenance contractor.	Agenda item
Seating	2	Replacement of Celtic Way bench	Council preferred bench on a 16 week lead time with delivery cost of £159. OSWG to reconsider. Old bench removed.	Agenda item
Allotments		Replacement of gate	Both sets of gates replaced. Application for 50% of net costs made to Church Commissioner agents	None - complete
		Polytunnel	3 allotment tenants interest in using facility. Staging to be constructed/developed as a community resource	Physical works to be completed
		Compost area	insufficient support from allotment tenants to progress a community based compost scheme.	None
Toilets	3	Can accessible toilets be achieved within existing footprint	Budget of £40,000 approved. Indicative prices for conventional rebuild and prefab unit obtained. Confirmation that there is sufficient space within the existing footprint to accommodate two fully accessible toilets.	Discussions to be arranged with Coronation Halls and Youth Club to ascertain whether objective of two accessible toilets can be delivered through other premises. CB to explore securing architectural services to provide further advice.
Drains		Blocked drains - Outside Queens Arms	Reported to NSC - Contractor instructed to clean out gullies	None
		Blocked drains - Bridge Road	Reported to NSC - Contractor instructed to clean out gullies. Raised with Drainage Board who have confirmed rhyme capacity is adequate. Response from Wessex Water awaited	None
		Blocked drain - Bleadon Road/A370	Noted that significant amounts of tarmac in this drain.	CB to report
Roman Road Layby		Large potholes/rutting	Mendip AONB have earmarked £2,000 towards labour costs. Edenstone to provide chippings free of charge. Work tendered and contract awarded by Council. Final approval required from Mendip Hills AONB	Works expected to be undertaken in the next 3 weeks.
		Overnight parking	No overnight parking signs to be erected.	
Noticeboards		Veale and Bleadon Road Noticeboards	Both noticeboards removed due to safety considerations	Bleadon Road board not to be replaced. Further consideration needed to provision of any noticeboard at The Veale and potential for co-location with defib and other elements.
Road signs		Missing horse warning sign - Roman Road Bramble bank and Shiplate bend	Reported to NSC - NSC investigating Both signs subject to excessive vegetation growth	None
The Veale		Bus stop	Question as to whether bus stop should be removed as no longer used	None
		Verges	Heavily overgrown - NSC responsibility	None
Coronation Hall		Tarmac cracking	Checked and considered not to be an issue.	None
		Poor condition of dividing wall	Dividing wall to the West in poor condition. Believed to be the responsibility of the neighbouring property	None
		Excessive growth of vegetation	Contract awarded - in hand	None
Potholes		Excessive potholes - Roman Road	Many verges have collapsed - NSC responsibility	Consideration to be given to undertaking/commissioning local surveys to establish need/investment requirements.
20mph zone		EIDs	Forms part of wider discussion around 20mph zones - views currently being sought via Parish News	None

Trees	Play area Sycamore	Question as to whether tree should be cut back further	To form part of 2 year survey of playground trees to take place Winter 2025.
	Poor quality trimming of trees in churchyard	To be addressed in any future works	None
Churchyard walls	Crack in back wall	Being monitored	CB to arrange for tell tale to be fitted.
PROWs	Need to clarify responsibilities	Definitive maps online	None
Car park	Barrier in poor state of repair	Pressure washing agreed by Council	Agreement needed re painting prior to pressure washing commencing.
	Disabled parking	Blue Badge only notices in place	
Parish clock	Re-gilding	PCC progressing architect appointment. Timsbury to reschedule works once architect confirmed	CB to check with AD accuracy of current donations board
Croquet Club Gate	Not known	Not known	None
Parish Pump/Well	Poor condition	Scheme of work provisionally agreed with NSC Conservation Officer - but still subject to final approval. Specialist tools will be needed.	To be considered late Summer/early Autumn
Japanese knotweed	Previously reported adjacent to churchyard	New Grounds Maintenance contractor informed	None
Grit Bins	Need refilling	Refilling will take place during the Autumn	None
Play Area	Bark chip levels	Further bags of bark ordered - delivery awaited	None
	Low wooden fence	Removed due to proximity to trim trail	None - complete
	Signage	New signage authorised by Council	CB to arrange.
	Ground anchor	Ground anchor required for picnic bench - works order placed with JAR	None
	Finger guard on gates	Finger guards ordered. Works order agreed with JAR for fitting	None
Memorials	Headstones	Testing to take place in accordance with best practice guidance. CB to conduct first test for SS to check/verify.	Actions arising to be reported to full Council.
	War memorials	Legal position investigated and funding opportunities shared with church.	To form part of a range of issues to discuss with PCC.
Market Cross	Aged/weathered	Survey to be conducted within next 3 years to establish any restoration requirements	None
Planters	Planting scheme over the Summer	Authority delegated to AS to manage/implement planting scheme within £1,000 budget provision. Plants ordered (some free from NSC) and some collected. CB co-ordinating in absence of AS. Small group of volunteers still involved - planting up heavily reliant upon these volunteers. Reduction in 20+ planters. Planters being moved/removed w/c 27th May.	NSC plants still awaited. Further work needed in relation to watering. Planning for next year needs to commence in Autumn of 2024. If seedlings are to be brought on in polytunnel, then an automatic watering system/shading will be needed.
Streetlighting	Safety/appearance	School Lane completed. Works to light opposite The Veale still not complete. Has been raised with contractor multiple times.	None
Churchyard	Wilding area	Size, location and lack of public information require consideration	To be raised with PCC
Benches	General	Most require pressure washing and staining/painting	Agenda item
Bus shelters	General	Generally in sound condition - wooden structures need staining/treating to preserve wood	Agenda item
Defibrillator	Coronation Hall	Pads in Coronation Hall Defib replaced	None - complete
	General	No new areas identified following consultation. Funding opportunity now fully committed - although further funding round expected	Sites to be identified.

**Calendar of Meeting Dates**  
**(All Meetings Taking Place on a Thursday)**

<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Thursday	30 <sup>th</sup> May 2024	10.00am	Youth Hall
Thursday	27 <sup>th</sup> June 2024	6.00pm	TBA
Thursday	1 <sup>st</sup> August 2024	10.00am	Church Rooms
Thursday	29 <sup>th</sup> August 2024	6.00pm	Youth Hall
Thursday	26 <sup>th</sup> September 2024	10.00am	Church Rooms
Thursday	24 <sup>th</sup> October 2024	6.00pm	TBA
Thursday	28 <sup>th</sup> November 2024	10.00am	Church Rooms
Thursday	30 <sup>th</sup> January 2025	6.00pm	Coronation Hall
Thursday	27 <sup>th</sup> February 2025	10.00am	Church Rooms
Thursday	27 <sup>th</sup> March 2025	6.00pm	TBA

No meeting scheduled for December